

Guide to Setting up a

Safe

Facebook

Account

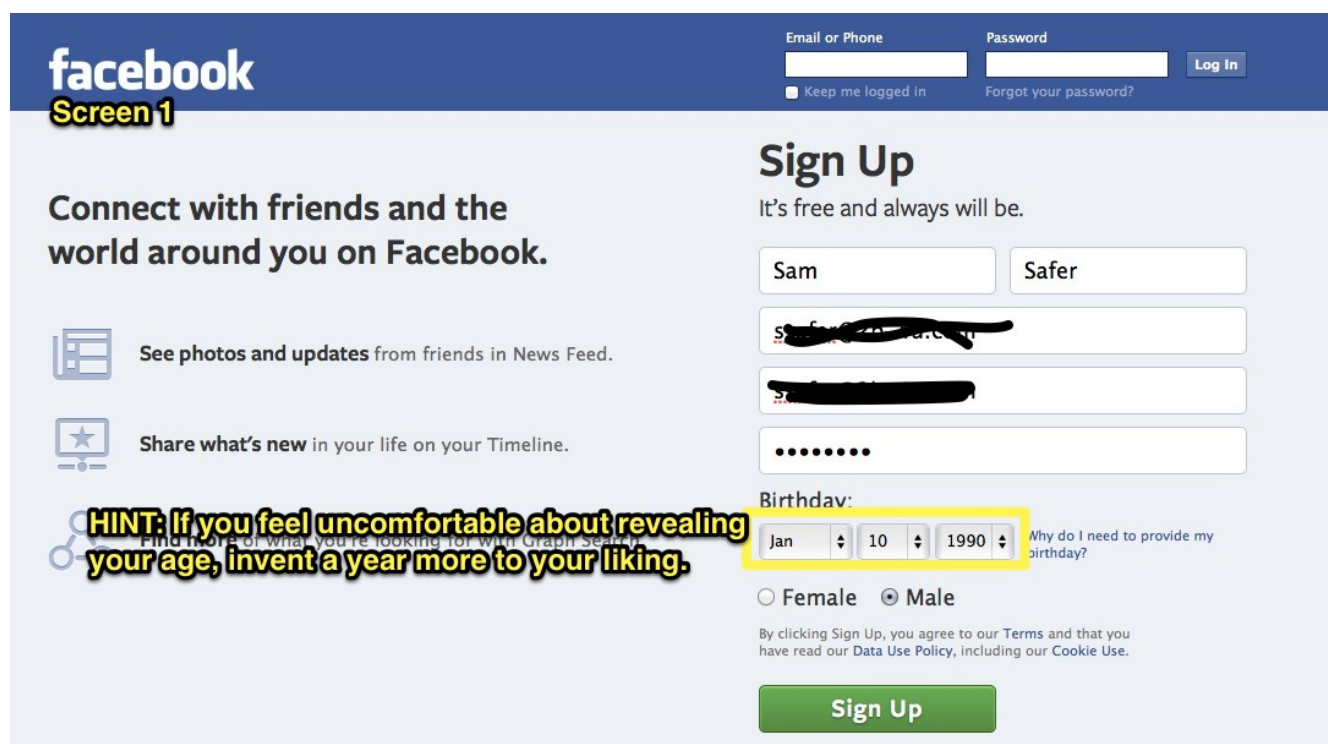
This is a step-by-step guide to setting up a Safe Facebook account which makes public virtually nothing about you that isn't already available from some other source.

It will also show you how you can control what other people see about you and who can see you.

One important thing to remember in Facebook is that you can connect with other people by becoming Friends with them. This is an important key to your security. You must either ask another person to be your friend, or accept a request from someone else who asks to be your friend. If you are at all concerned about privacy, start with becoming friends only with people who you trust.

The following screenshots will guide you through the process of opening a Facebook account.

Direct your computer to <http://www.facebook.com> where you will see a screen like the one below, but without the information which I have filled in for a fictitious person called Sam Safer.



The screenshot shows the Facebook 'Sign Up' page. At the top, there is a blue header with the Facebook logo on the left and login fields for 'Email or Phone' and 'Password' on the right, along with a 'Log In' button. Below the header, the main content area is light blue. On the left, there is a section titled 'Connect with friends and the world around you on Facebook.' with two icons: one for 'See photos and updates from friends in News Feed.' and another for 'Share what's new in your life on your Timeline.' On the right, the 'Sign Up' section is titled 'Sign Up' with the tagline 'It's free and always will be.' Below this, there are input fields for 'Name' (filled with 'Sam' and 'Safer'), 'Email' (filled with a redacted email), 'Phone' (filled with a redacted phone number), and 'Password' (filled with seven dots). A 'Birthday' section is highlighted with a yellow box, showing a date picker set to 'Jan 10 1990'. To the right of the date picker is a link that says 'Why do I need to provide my birthday?'. Below the birthday section are radio buttons for 'Female' and 'Male', with 'Male' selected. At the bottom, there is a green 'Sign Up' button. A yellow text box with a magnifying glass icon is overlaid on the left side of the page, containing the text: 'HINT: If you feel uncomfortable about revealing your age, invent a year more to your liking.'

facebook
Screen 1

Email or Phone Password Log In

☐ Keep me logged in Forgot your password?

Sign Up
It's free and always will be.

Sam Safer

.....

Birthday: Jan 10 1990 Why do I need to provide my birthday?

☐ Female ☒ Male

By clicking Sign Up, you agree to our Terms and that you have read our Data Use Policy, including our Cookie Use.

Sign Up

HINT: If you feel uncomfortable about revealing your age, invent a year more to your liking.

After you fill in the required information and click on the green Sign Up button you will be taken to the next screen:

facebook Sam Safer

Screen 2

Step 1 Find your friends Step 2 Profile Information Step 3 Profile Picture

Are your friends already on Facebook?
Many of your friends may already be here. Searching your email account is the fastest way to find your friends on Facebook. [See how it works.](#)

Windows Live Hotmail
Your Email:
[Find Friends](#)

Yahoo! [Find Friends](#)

Other Email Service [Find Friends](#)

[Skip this step](#)

Facebook stores your contact list for you so that we can help you reach more people and connect friends. [Learn more.](#)

If you want the most private of accounts, just click on the Skip this Step link to go to the next screen.

facebook Sam Safer

Screen 3

Step 1 Find your friends Step 2 Profile Information Step 3 Profile Picture

Find Your Friends
People who complete this step usually find up to 20 friends, and Facebook is a lot more fun with friends.
Are you sure you want to skip this step?

[Skip](#) [Find Friends](#)

Are you
Many of your friends on

[Find Friends](#)

Yahoo! [Find Friends](#)

Other Email Service [Find Friends](#)

[Skip this step](#)

Facebook stores your contact list for you so that we can help you reach more people and connect friends. [Learn more.](#)

Again you can skip the next option, too.

This will bring up this screen, and you can skip everything here, too, if you want to.

facebook Sam Safer

Screen 4

Step 1 Find your friends Step 2 Profile Information Step 3 Profile Picture

Fill out your profile info
This information will help you find your friends on Facebook.

High School: 

College/University: 

Employer: 

Current City: 

Hometown: 

Back Skip Save & Continue

 Your schools and employer are currently public to help you connect with classmates and coworkers. You can manage the visibility of your schools and employers by editing the About section on your Timeline.

And you'll come to:

facebook Sam Safer

Screen 5

Step 1 Find your friends Step 2 Profile Information Step 3 Profile Picture

Set your profile picture



Upload a Photo
From your computer

OR

Take a Photo
With your webcam

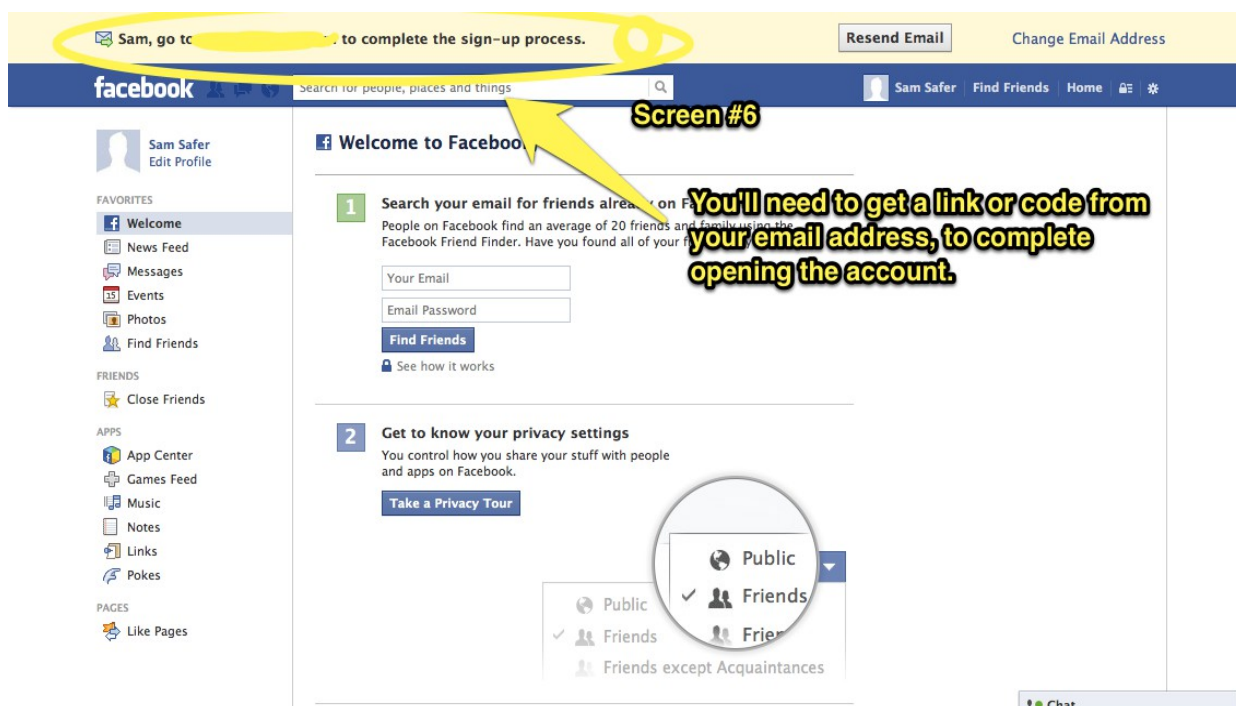
Back Skip Save & Continue

 Profile pictures and cover photos are public. You can control the audience for other photos you upload to Facebook.

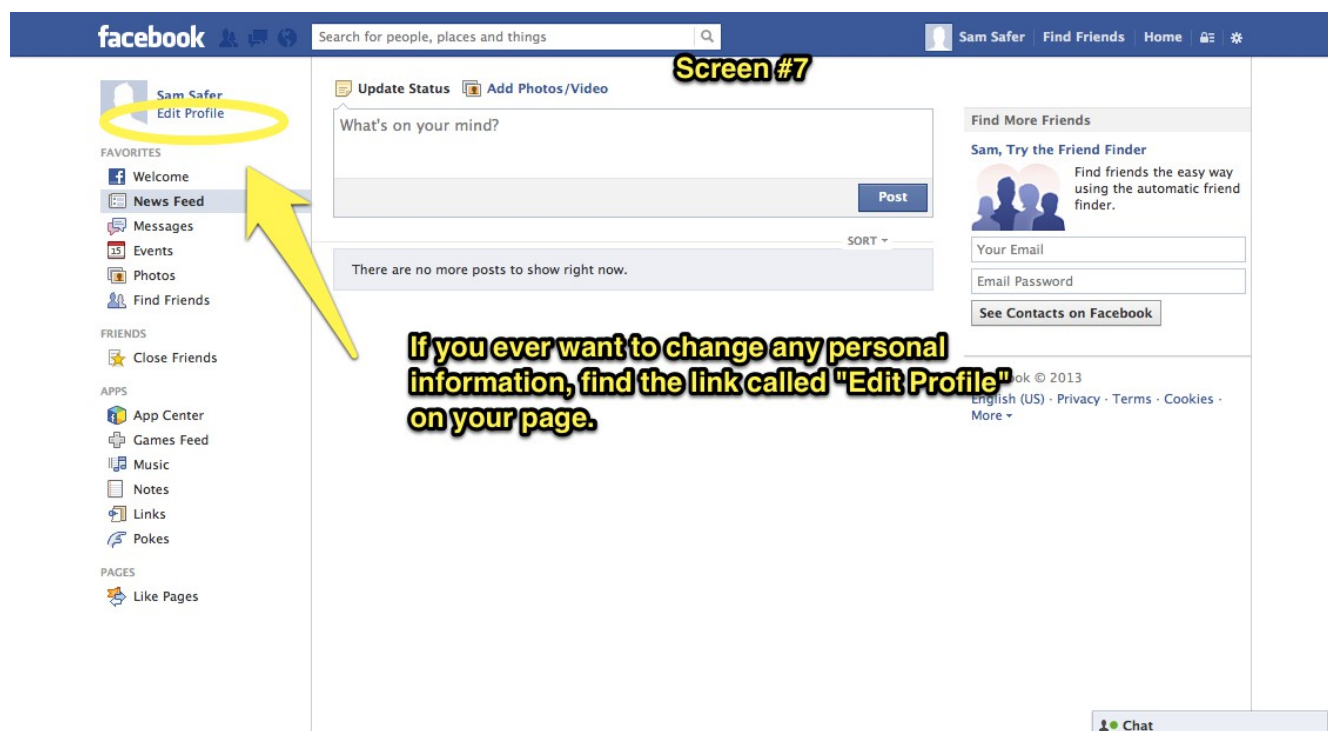
Read this note before making your choice. You don't need to have a photo and can SKIP this, if you prefer.

I would encourage you to put a picture of yourself here because it makes it much more agreeable and easier to communicate with other people if they can see who they are dealing with. Since you may start doing this because of your involvement with the Rock Hounds, remember that people, when they first join may not remember your name but might remember your face. By having a photo of you, it helps make your contact more friendly.

After you enter in the information you will have a code sent to your email which you need to enter here to complete your registration.



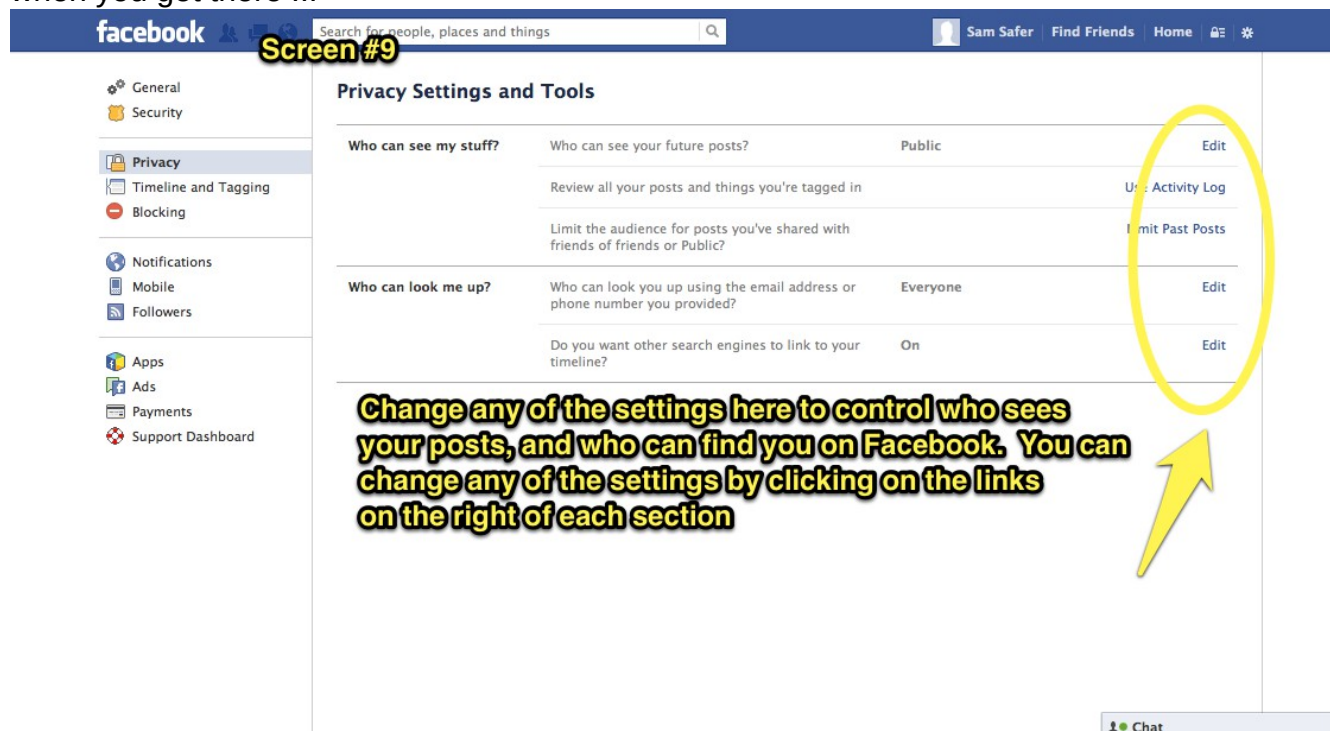
When you've confirmed your account you're almost ready to go.



A couple of areas you may want to look at for the maximum of security come next. The first is your Privacy Settings:



when you get there ...



After you've set your privacy, you might want to set up how much information is sent to you via email. This can be useful if you don't want to check your facebook account every day, or if you do, you may find that the email notices are too much and you'd like to eliminate them. This is where you can do that.

Screen #10

This screenshot shows the 'General Account Settings' page on Facebook. The left sidebar contains a menu with 'Notifications' circled in yellow and labeled '3.'. A yellow arrow points from this menu item to the 'Notifications' section in the main content area. At the top right, a gear icon is labeled '1.', and a dropdown menu is open, showing 'Account Settings' circled in yellow and labeled '2.'. The main content area lists various settings like Name, Username, Email, Password, Networks, and Language, each with an 'Edit' link. A text box at the bottom of the settings area contains instructions on how to reach the 'Notifications' section.

General Account Settings

Name	Sam Safer	
Username	http://www.facebook.com/sam.safer.71	
Email	Primary: [redacted]	Edit
Password	Password never changed.	Edit
Networks	No networks.	Edit
Language	English (US)	Edit

Download a copy of your Facebook data.

If you want to control how much and what information is sent to your email, open your Account Settings screen by clicking on the gear at the top right, then click on "Account Settings", and finally on Notifications.

The one final aspect you might want to know about is how to leave, or delete your Facebook account. Here's how:

Screen #11

This screenshot shows the Facebook News Feed page. The left sidebar contains a menu with 'Help' circled in yellow. A yellow arrow points from this menu item to the 'Help' option in the dropdown menu at the top right, which is also circled in yellow. The main content area shows the 'What's on your mind?' post creation box and a message 'There are no more posts to show right now.' A text box at the bottom of the main content area contains instructions on how to delete a Facebook account.

What's on your mind?

There are no more posts to show right now.

If you ever want to completely remove your account on Facebook Click on "Help" from the drop down menu and in the search box that opens, search for "delete page", which will provide instructions and options that are available to you.