

# Phase III Covid-19 Workshop Safety Plan for Hastings Centre Rockhounds

## Preface

In an environment of ever-changing regulations and science related to Covid-19, it is necessary to maintain vigilance about the latest facts and requirements. The Hastings Centre Rockhounds (“the Rockhounds”) commit to ongoing due diligence in this regard, such that practices may be expected to be updated as new directions are proclaimed. These may allow relaxation of restrictions as the Province enters successive Phases of reopening but may also entail reverting to greater restrictions should there be a relapse.

## Covid-19 Safety Plan for the Rockhounds Workshop

Covid-19 related safety protocols are modeled after successful Safety Plans developed by fellow member Clubs of the British Columbia Lapidary Society and accepted at their host community centres.

Primary are:

1. Following Provincial Health Orders
2. Following regulations prescribed by local authorities and the Hastings Community Centre (HCC), except where negotiation and equivalencies result in custom conditions

## Rockhounds Covid-19 related Protocols

### Building use

The Rockhounds commit to staying aware of evolving HCC Covid-19 protocols for :

- sanitization of workshop equipment and fixtures to the satisfaction of HCC administration
- entering the building
- sign-up (starting initially with a maximum of 3 persons, including the instructor)
- check-in
- social distancing and masking
- regulation of interaction with others in the Centre
- circulation pattern to and from the workshop
- health declaration statements
- contact tracing

The Rockhounds commit to communicating up-to-date HCC Covid-19 protocols by posting them at the workshop entrance and emailing to its members Covid-19 workshop attendance procedures.

## **Workshop sessions**

Instructor Covid-19 related responsibilities before participants arrive:

- open all windows
- put health questionnaires on table near sign-in booklet
- post session capacity at workshop entrance

Instructor Covid-19 - related responsibilities during session:

- ensure all participants have read the list of protocols
- oversee sign-in protocols and completion of health declarations
- discourage participants from gathering tightly

Participant Covid-19 related responsibilities during the session:

- confirm awareness of updated protocols with instructor
- sign in and certify a health declaration, providing up-to-date contact information (see Attachment 1)
- comply with all protocols and instructions given by the instructor

Instructor Covid-19 related responsibilities related to session wrap-up:

- communicate any Covid-19 protocol-related issues to the Rockhounds' Executive and HCC administration

PMP/  
26 July 2021  
attach:1

## HCR Workshop Covid-19 Self-Assessment Statement of Health

Prior to entering the workshop for any session participants shall ensure they do not pose a Covid-19 health-risk; i.e., that the answer is “no” to each of the following:

Do you have any of the following symptoms?

- Feeling feverish
- Flu-like chills
- Dry cough or worsened chronic cough
- Shortness of breath or trouble breathing
- Sore throat and/or painful swallowing
- Stuffy or runny nose of unknown cause
- Sudden loss of sense of smell in absence of nasal congestion
- Unusual headache
- Unusual or unexplained muscle pain or stiffness (unrelated to physical activity)
- Unusually intense fatigue for no obvious reason
- Significant loss of appetite

Are you or anyone you are living with either sick, self-isolating, or quarantined?

Have you had a close contact with anyone diagnosed with Covid-19 in the previous 14 days ?

A **close contact** is being with someone confirmed to have Covid-19 who you live with or otherwise had close face to face contact (within 2 metres) while they had symptoms or in the 48 hours before their symptoms started.

Have you been out of Canada in the last 14 days?

If any answer is “yes” then the Club member shall not come to the workshop or Hastings Community Centre. The booking must be cancelled in accordance with the procedure set up between the Community Centre and Club. At the bottom of this sheet, participants shall affirm they understand pertinent rules, policies, and procedures, and to their knowledge do not pose a risk per the above. Any evidence of Covid-19 exposure or infection post-session must be reported at once to the instructor and Hastings Community Centre.

Note: To best protect themselves and others from disease, the Hastings Centre Rockhounds strongly encourage its members to get vaccinated against the Covid-19 virus. However, since Covid-19 is transmissible by asymptomatic individuals, despite health certification there is no 100% certainty that members and staff have not been infected or that the virus would not be transmitted. Each member must assess the risk of infection for themselves before attending.

I hereby declare that I have read and understand the HCC and HCR Covid-19 procedures and policies, and the rules in effect for attending a workshop session. \_\_\_\_\_(name)

\_\_\_\_\_ (contact information – tel or email) \_\_\_\_\_(date)